SPRINGETTSBURY TOWNSHIP
YORK COUNTY, PENNSYLVANIA

RESOLUTION NO. 2024-36

A RESOLUTION OF THE BOARD OF SUPERVISORS OF SPRINGETTSBURY TOWNSHIP, YORK COUNTY, PENNSYLVANIA, AMENDING THE GENERAL TOWNSHIP FEE SCHEDULE

WHEREAS, Springettsbury Township sets forth fees as established by separate resolutions of the Board of Supervisors; and

WHEREAS, the Board of Supervisors adopted a revised General Fee Schedule to incorporate all existing fees into one resolution; and

WHEREAS, the Board of Supervisors wishes to amend the General Fee Schedule to incorporate revised fees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Springettsbury Township, York County, Pennsylvania, that a revised General Township Fee Schedule as set forth in Exhibit "A", attached hereto and incorporated herein adopted; and

BE IT FURTHER RESOLVED that this General Township Fee Schedule shall become effective immediately and remain in effect thereafter until further revised; and

FURTHER RESOLVED, that all resolutions or parts of resolutions in conflict herewith are hereby repealed.

RESOLVED this 25th day of April, 2024 by the Board of Supervisors of Springettsbury Township, York County, Pennsylvania.

ATTEST:

Doreen K. Bowders, Secretary

BOARD OF SUPERVISORS OF
SPRINGETTSBURY TOWNSHIP

Mark M. Swomley, Chairman

Exhibit A
Springettsbury Township Fee Schedule

Fee Item	Current
COMMUNITY DEVELOPMENT	
Commercial Construction & Demolition Permits	
Application Submittal	25% of the estimated permit fee
Administrative Fee	$4, plus 10% of est. permit expense, min. $24
Permit Fee - based upon cost of construction	Commercial Inspections - building, mechanical, plumbing, electrical, energy and accessibility
$0 - $19,999	$150 min. fee, includes 2 inspections
$20,000 - $39,999	$300 min. fee, includes 4 inspections
$40,000 - $59,999	$450 min. fee, includes 6 inspections
$60,000 - $79,999	$600 min. fee, includes 8 inspections
$80,000 - $99,999	$750 min. fee, includes 10 inspections
$100,000 - $149,999	$1,050 min. fee, includes 14 inspections
$150,000 - $199,999	$1,750 min. fee, includes 23 inspections
$200,000 - $250,000	$2,250 min. fee, includes 30 inspections
$250,000 and above	.015 x cost of construction
Additional inspections above allotment	$75 per inspection
Plan Review - billed at permit issuance or permit cancellation/abandonment	$75 per half hour increment
Demolition Permit	0.010 x cost of demolition (minimum $25)
Work started/completed without permit	Permit Fee x 2
Residential Construction & Demolition Permits	
Permit Fee - based upon cost of construction	0.010 x cost of construction, min. $25
Demolition Permit	0.010 x cost of demolition, min. $25
First Building Inspection	No Charge
Re-Inspection Fee (if prior inspection failed or incomplete	$100.00
Electrical Inspection	$85.00
Electrical Plan Review	$105 per hour
Work started/completed without permit	Permit Fee x 2
Miscellaneous Permitting Expenses & Fees	
Sign Permit - Permanent requiring UCC inspections	.015 x cost of construction, min.$25
Sidewalk Repairs Permit	No Charge
Revisions to Approved Commercial Construction Documents	$50 per discipline, min. $100
Certificate of Occupancy (issued as part of building permit)	No Charge
Temporary Certificate of Occupancy	$50.00
First Building Permit Renewal (6 months)	50% of original permit
Second Building Permit Renewal (6 months)	25% of original permit
Storm Water Management Permit (Plan Review)	Cost + 10%
Storm Water Management Permit (Inspection Escrow)	$5 per square foot ($500 minimum; $10,000 maximum
UCC Board of Appeals	$150 plus York County Board of Appeals Fee Schedule
Zoning Permits	
Zoning Permit - accessory structures less than 1,000 sf in size	$25
Sign Permit -Temporary	$25
Special Sales Promotion Permit (Temporary Use or Structure)	$5
Special Events Permit (Temporary Use or Structure)	$50
Use & Occupancy Permit (Zoning - Change of Use/Owner)	$200
SUBDIVISION/LAND DEVELOPMENT	
Residential Sketch Plan Application	$1,000
Residential Engineering/Legal Escrow for Plan Review	$500 per dwelling unit or lot ($2,000 minimum; $10,000 maximum)
Non-Residential Sketch Plan Application	$1,000
Non-Residential Engineering/Legal Escrow for Plan Review	$5 per square foot impervious ($2,000 minimum; $10,000 maximum)
Minor Subdivision Plan Application	$50
Minor Subdivision Engineering/Legal Escrow for Plan Review	$2,000
Residential Subdivision/Land Development - Filing Fee	$1,000 plus $20 per lot or unit
Residential Subdivision/Land Development - Engineering/Legal Escrow for Plan Review	$750 per lot or dwelling unit (minimum $2,000; maximum $10,000)
Residential Subdivision/Land Development - Engineering Inspection Escrow	10% of Financial Security (minimum $500; maximum $20,000); escrow to be replenished at 25% balance)
Non-Residential Subdivision/Land Development - Filing Fee	$1,000 plus $200 per acre impervious
Non-Residential Subdivision/Land Development - Engineering/Legal Escrow for Plan Review	$2,000 per acre rounded up (minimum $2,000; maximum $20,000)
Non-Residential Subdivision/Land Development Engineering Inspection Escrow	10% of Financial Security (minimum $500; maximum $20,000); escrow to be replenished at 25% balance)
Approved Plan Archiving Fee	York County Fee Schedule
Developer's Fee - Per-Lot/Dwelling Unit In Lieu of Contributing Land *(Resolution No. 2017-27)*	$1,894 per proposed dwelling unit
HEARINGS	
Zoning Hearing Fee - Variance or Special Exception Applications	$300 initial request, each additional request $100
Zoning Hearing Fee - ZHB Determination of Zoning Officer Decision	$500
Conditional Use Approval	$1,000
Procedural or Curative Amendment Challenge	$1,500
Ordinance or Zoning Map Amendment	$1,500
Hardship Fee Waiver Available upon Application	
(Multiple requests will require only one fee, however, the highest fee will apply)	
STORM WATER MANAGEMENT	
Plan Review and Inspection	Cost plus 10%
In Lieu of Compliance Fee	$1 per sq. ft.

Exhibit A
Springettsbury Township Fee Schedule

Fee Item	Current
OTHER	
Legal and Engineering Reviews	Cost plus 10%
Other Professional Reviews	Cost plus 10%
MISCELLANEOUS	
Zoning Map	Actual Cost
Zoning Ordinance with Map	Actual Cost
Subdivision and Land Development Ordinance	Actual Cost
Comprehensive Plan	Actual Cost
Stormwater Management Ordinance	Actual Cost
Photocopies (81/2" x 11") *Note: Double-sided copy equals 2 pages*	$.25 (black & white) $.41 (color) per page
Photocopies (81/2" x 14") *Note: Double-sided copy equals 2 pages*	$.30 (black and white) $.46 (color) per page
Photocopies (Non Standard Size)	Actual Cost
Facsimile/Microfiche/Other Media	Actual Cost
Centennial Book	No Charge
Land Development Construction Materials and Specifications Book	Actual Cost
Yard Sale Permit	$5
Recycling Bins	$10
Trash Bags (Township Approved Hauler Bags)	$5.00
Red Brush Stickers	$0.50
Solid Waste Administrative Charge to the Township *(Resolution No. 2012-48)*	$20 ($5/qtr.) per year for each residential unit
Springettsbury Township Landmarks Map	Actual Cost
Springettsbury Township Street Map	Actual Cost
Township Code of Ordinances	Actual Cost
Convenience Fee - Mailing of Township Newsletter to Non-Residents (per issue)	$2.50
PLUMBING	
Plumbing Permit Application Fee	$10
Plumbing Permit Fixture Fee (per fixture)	$2
Plumbing Permit Inspection Fee (per inspection)	$50
Sewer/house lateral inspection Fee (per inspection)	$50
Residential Garbage Disposal Permit (per unit)	$4
Commercial Garbage Disposal Permit (per unit)	$15
Plumber Apprentice License - Annual	$3
Plumber Journeyman License - Annual	$10
Plumber Master License - Annual	$50
Plumber Inactive Master License	$5
Temporary Master Plumber License	$100
Temporary Journeyman Plumber License	$20
Late Renewal Master Plumber License (1/31-3/31)	$100
Inactive Master Plumber License	$5
Temporary Master Plumber License	$100
Temporary Journeyman Plumber License	$20
Late Renewal Journeyman Plumber License (1/31-3/31)	$20
Plumbers License Exam Fee	$30
SEWER PERMIT	
Sewer Tapping Fee	$2,568
East York Pump District Lot Improvement Fee (per EDU)	$382
Northwestern Sanitary Sewer Collection District (per EDU)	$721
Sewer Construction Permit Application	$50
Sewer Construction Inspection (per hour). Note: Television inspection shall be at the rate listed under "Equipment Rental"	Cost plus 3%
SEWAGE ENFORCEMENT/MANAGEMENT	
On-Lot Management Program: Administration and SEO Inspection Fee	$60
Request for Septic Tank Pumping Interval Extension	$150
On-Lot Sewage System Planning Activities	$50 per hour
Sewage Permit Application Fee - New On-Lot System - Major Repair; Major Modification	$210
Sewage Permit Application Fee - Minor Repair, Minor Modification or Temporary Holding Tank	$75
Inspections of Construction of On-Lot Septic Systems, Investigations of Malfunctions, Enforcement Activities and Related Work not Covered by the Schedule of Fees	$50 per hour
Soil Profile Description (probe)	$90
Percolation Test (first 6 hole test)	$375
Dig Percolation Test Holes - If Requested (per 6 holes)	$95
Other Soils Testing (first probe and first infiltration test)	$350
Other Soils Testing (additional probe and infiltration test)	$100
Annual Inspection, Mail Report, Receive, Review and Retain Pumping Manifests, as per Springettsbury Township Holding Tank Ordinance.	$50
Inspections and Correspondence for Real Estate Transactions; Plot Plans	$50 per hour
Activities Outside of Normal Inspection Service	$50 per hour
Late Fee for Sewage Enforcement/Management (over 30 days)	1.5% interest per month
SEWER SERVICE CHARGE-INDUSTRIAL USER	
Wastewater Contribution Permit	$200
Wastewater Contribution Permit (reissue)	$125
Significant Industrial User Sampling Charge (per sample)	$335
Significant Waste Generator Permit	$125
Significant Waste Generator Permit (reissue)	$100
Waste Hauler License	$90
Waste Hauler License (reissue)	$70

Exhibit A
Springettsbury Township Fee Schedule

Fee Item	Current
Waste Hauler sticker (per cab)	$15
Gate Key Cards	$10 each
Replacement Key Cards	$15 each
Repair and Clean Up	Actual Cost plus 10%
Compliance Sample Fee (Permitted Metals)	$405
Sample of Strength Discharge - Collection	$125
Sample of Strength Discharge - Analysis	$40
Significant Industrial User Analysis Charge (PO4 and TN)	$65
Significant Industrial User Analysis Charge (PFAS)	$475
Significant Industrial User Sampling Charge (VOC)	$150
Service Charge-Requested Sample - Comprehensive (toxic)	$165
Service Charge-Requested Sample - Comprehensive (conventional)	$125
Service Charge-Requested Sample - Comprehensive (grab sample)	$40
Service Charge-Requested Sample - Comprehensive (BOD 5)	$25
Service Charge-Requested Sample - Comprehensive (Total Suspended Solids)	$15
Service Charge-Requested Sample - Comprehensive (grease and oil)	$45
Service Charge-Requested Sample - Comprehensive (pH)	$5
Service Charge-Requested Sample - Comprehensive (Total CN)	$35
Service Charge-Requested Sample - Comprehensive (Phenols)	$30
Service Charge-Requested Sample - Comprehensive (NH3 - Selective Ion)	$30
Service Charge-Requested Sample - Comprehensive (PO 4 - Total)	$20
Service Charge-Requested Sample - Comprehensive (Chemical Oxygen)	$20
Service Charge-Requested Sample - Comprehensive (Metal - Total Cr, Cd, Zn, Cu, Ni, Pb, Ag, Se, Mo, As or Fe) (Per metal)	$15
Service Charge-Requested Sample - Comprehensive (Total Hg)	$30
Service Charge-Requested Sample - Comprehensive (Surfacants)	$30
Service Charge-Requested Sample - Comprehensive (Nitrate-Nitrite)	$20
Service Charge-Requested Sample - Comprehensive (TKN)	$25
Service Charge-Requested Sample - Comprehensive (Additional Lab Work)	Invoice at Cost plus 10% (minimum $25)
Trucked Waste Treatment: (Holding Tank = 0-999 mg/L)	$18.48 per 1,000 gallons
Trucked Waste Treatment: (Average Septage = 1,000-7,499 mg/L)	$26.30 per 1,000 gallons
Trucked Waste Treatment: (Strong Septage = 7,500-19,999 mg/L)	$46.80 per 1,000 gallons
Trucked Waste Treatment: (Special Wastes = over 20,000 mg/L)	$91.14 per 1,000 gallons
Trucked Waste Treatment: (FOG 100%)	$105 per 1,000 gallons
Trucked Waste Treatment: (Mixed FOG, Septage or other Wastewater)	$106 per 1,000 gallons
Trucked Waste Treatment: (Recreation Vehicle Holding Tank)	$10 per 250 gallons
Missing/Incomplete Manifest - Trucked Waste Hauler	$10
Late Fee for Sewer Service Charge (over 30 days)	1.5% interest per month
Sewer User Charges (Quarterly)	
District 1 - Residential	$80
District 2 - Residential	$80
District 3 - Residential	$80
District 4 - Residential	$80
District 5 - Residential	$80
District 6 - Residential	$80
District 7 - Residential	$80
District 8 - Residential	$80
District 9 - Residential	$80
District 10 - Residential	$199.61
Apartment/Office - All Districts (unmetered)	$85 per unit
Apartment/Office - All Districts (metered)	$85 per unit plus $3.00 per 1,000 gallons water used over 22,770 gallons
Commercial - All Districts (unmetered)	$85 per unit
Commercial - All Districts (metered)	$85 per unit plus $3.00 per 1,000 gallons water used over 22,770 gallons
Industrial - All Districts (unmetered)	$85 per unit
Industrial - All Districts (metered)	$85 per unit plus $3.00 per 1,000 gallons water used over 22,770 gallons
Commercial - Garbage Disposal Fee (per unit)	$15
Sewer Bill - Penalty and Interest	5% penalty plus 2.5% interest per quarter on balance
Certification of Sewer Rental	$20
Copy of Reprinted Sewer Bill	$5
Copy of Lien Filed	$10
Delinquent Bills - Office Administrative Fee	$25
Delinquent Bills - Lien Processing and Satisfaction Fee	$75 plus costs
Delinquent Bills - Attorney 30-Day Certified Fee Letter	$75 plus costs
Delinquent Bills - Attorney 10-day fee letter	$50 plus costs
Delinquent Bills - Attorneys Fees for Lien Execution Process	Solicitor's current hourly rate charged to the Township, plus costs
WATER SHUT-OFF FEES	
Ten (10) Days Written Notice of the Township's Intention to Request the Water Company Shut-Off the Supply of Water	$20
Posting Three (3) Days Written Notice of the Township's Intention to Request the Water Company Shut-Off the Supply of Water	$20
Posting Forty-Eight (48) Hours Written Notice of the Township's Intention to Request the Water Company Shut-Off the Supply of Water	$20
Cost to Terminate Service	$20
Cost to Restore Service	$20
Certified Mail Fee	$35
Additional Costs Billed to Township by Water Company	Actual Costs

Exhibit A
Springettsbury Township Fee Schedule

Fee Item	Current
The Following Fees Apply to Notice Requirements Relating to the Shut-off of the Supply of Water for Any Residential Building for Which the Landlord is Responsible for the Payment of Sewer Service:	
Providing Thirty-Seven (37) Days Written Notice of the Township's Intention to Request the Water Company Shut-Off the Supply of Water via Certified and First Class Mail	$35
Posting Thirty (30) Days Written Notice of the Township's Intention to Request the Water Company Shut-Off the Supply of Water	$20
Should Tenant Names be Obtained During the Posting of the Thirty (30) Days Written Notice, Provide Thirty (30) Days Written Notice to Tenants via First Class Mail of the Township's Intention to Request the Water Company Shut-Off the Supply of Water	$20
Posting Three (3) Days Written Notice of the Township's Intention to Request the Water Company Shut-Off the Supply of Water	$20
Should Tenant Names be Obtained During the Posting of the Thirty (30) Days Written Notice, Provide Three (3) Days Written Notice to Tenants via First Class Mail of the Township's Intention to Request the Water Company Shut-Off the Supply of Water	$20
STREET OPENING PERMITS	
Street Opening Permit - Standard	PennDOT Schedule
Street Opening Permit - Non-Standard (per boring)	$20
EQUIPMENT RENTAL	
All Equipment	FEMA Rate + Operator Rate
Closed Circuit Television Equipment with two Operators	$.35 per linear foot with a $125 minimum. Additional overtime premium at actual rate if applicable
Combination Sewer Cleaner with Operator	$250 per hour plus overtime premium at actual rate if applicable
POLICE	
Accident Reports	$15
Incident Reports	Refer to section on cost of photocopies
Alarm Registration	$25
Alarm Annual Registration Renewal	$15
Criminal History Record Check	$10
Parking Ticket	$15
Photographs	Actual Cost
Large Format Forensic Drawing	Actual Cost
VHS/Digital Video/CDR	$50 per copy
Solicitation Permit	$20 per person
Special Events Permit	$10 plus deposit if required
Special Fire Police Officer	$25 per hour
GENERAL	
NSF Check Charges	$50
ACH Return Fee	$25
NSF ACH Charges (with proof of death certificate)	$15
Stop Payment Bank Fee (Checks that Need to be Voided and Reissued)	Actual Cost
Engineering/Architectural Plan Copies	Actual Cost
Professional Services (Legal, Engineering, Auditing and other Consultants) Other than Subdivision/Land Development	Actual Cost plus 10%
Tax Collector Tax Certification Fee	$20
Tax Collector Duplicate Tax Bill Fee	$5
Traffic and Engineering Studies	Actual Cost
PARKS AND RECREATION	
Picnic Pavilion Rental Permit Fee	Weekday Rental: R - $25 NR - $40
	Weekend Rental: R - $35 NR - $60
Summer Park Program Registration Fee	R - $45 per child NR - $90 per child
Concessionaire Permit Fee	$100 per event
Tree and Bench Dedication Fees:	
Shade Tree	Neighborhood Parks - Current Market Price
Shade Tree	Springettsbury Township Park - Current Market Price
Flowering Tree	Neighborhood Parks - Current Market Price
Flowering Tree	Springettsbury Township Park - Current Market Price
New Bench	Neighborhood Parks - Current Market Price
New Bench	Springettsbury Township Park - Current Market Price
New Bench	Augustus Schaefer Park - Current Market Price
COMMUNITY ROOM RENTAL	
Hourly Rental:	
Monday through Thursday - between the hours 7:00 a.m. to 8:00 p.m.	$75 per hour (minimum of 2 hours)
Friday - between the hours 7:00 a.m. to 4:00 p.m.	
Half Day Rental (5 Hour Block):	
Friday - after 4:00 p.m. to 10:00 p.m.	$300
Saturday and Sunday - between the hours 8:00 a.m. to 10:00 p.m.	
Full Day Rental (10 Hour Block Maximum):	
Saturday and Sunday - between the hours 8:00 a.m. to 10:00 p.m.	$600
CONFERENCE ROOM A106 RENTAL	
Hourly Rental:	
Seven days a week - between the hours 7:00 a.m. to 10:00 p.m.	$25 per hour